



Forest Heath District Council

Cabinet Decisions Notice

(Published: Wednesday 23 December 2015)

The following decisions were taken by the Cabinet on **Tuesday 22 December 2015** and, if not called in by Councillors, will come into operation on Tuesday 5 January 2016. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal and Democratic Services (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Monday 4 January 2016.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@forest-heath.gov.uk. Contact may also be made via Democratic Services, Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Suffolk, IP28 7EY

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 CAB/FH/15/061	None	<u>Report from the Overview and Scrutiny Committee: 12 November 2015</u> RESOLVED: That the contents of the report be noted.	The report set out the decisions which had been made by the Overview and Scrutiny Committee at their meeting on 12 November 2015.	The Overview and Scrutiny Committee had considered the options in detail at their meeting on 12 November 2015.	<u>Chairman of the Committee:</u> Cllr Simon Cole 07974 443762 <u>Officer:</u> Christine Brain Scrutiny Officer 01638 719729
Item No. 6 CAB/FH/15/062	None	<u>Report from the Performance and Audit Scrutiny Committee: 25 November 2015</u> RESOLVED: That the contents of the report be	The report set out the decisions which had been made by the Performance and Audit Scrutiny Committee at their meeting on 25 November 2015.	The Performance and Audit Scrutiny Committee had considered the options in detail at their meeting on 25 November 2015.	<u>Portfolio Holder:</u> Cllr Stephen Edwards 01638 660518

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		noted.			<p><u>Chairman of the Committee:</u> Cllr Colin Noble 07545 423795</p> <p><u>Officer:</u> Christine Brain Scrutiny Officer 01638 719729</p>
<p>Item No. 7 CAB/FH/15/063</p>	None	<p><u>Car Parking Review</u></p> <p>RESOLVED:</p> <p>That, subject to the adoption of the budget by Council, that:</p> <ol style="list-style-type: none"> 1. Officers consider the operational implications of a Permit Scheme for religious worshippers within the Traffic Road Order. 2. The recommendations set out in paragraph 2.4 of Report No CAB/FH/15/063 be approved and Officers be instructed to issue a revised Traffic Road Order for public consultation. 3. The investigation by Suffolk County Council into on-street parking be noted and the next steps be agreed. 	<p>The last review of car parks in Forest Heath had been undertaken in 2012. The profile of car parking had since changed, operation costs had risen and future developments, particularly in Newmarket Town Centre, were on the horizon.</p> <p>The review had focused on the ability of the District's car parks to manage capacity, to provide a high quality of service, provide affordable car parking and meet the challenges of the Council's Mid Term Financial Strategy (MTFS).</p> <p>This report did not conclude that the District had a shortfall in car parking, either now or in the short/medium term. A review of capacity would be required on a regular basis to monitor the impact of the Home of Horseracing, changes in the local economy of our market towns and housing growth across the district.</p> <p>The report made no proposals to</p>	<p>The following two alternative options were considered:</p> <ul style="list-style-type: none"> - To make no changes to car parking tariffs and car parking restrictions to address capacity issues in Newmarket. - Introduction of charges across all market towns in the District. 	<p><u>Portfolio Holder:</u> Cllr David Bowman 07711 593737</p> <p><u>Officer:</u> Darren Dixon Car Parking Services Manager 01284 757413</p>

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			<p>change parking provision or introduction of tariffs in Brandon, Lakenheath or Mildenhall at this time.</p> <p>Ten letters of representation had been received from local residents, covering the following:</p> <ul style="list-style-type: none"> - supporting the charging in the off-street car parks from 9.00 am rather than 8.00 am. - proposing that the end of the charging time in the off-street car parks be 3.00 pm rather than 4.00 pm. - opposing the introduction of charges for Disabled Bays. - opposing the implementation of Sunday and Bank Holiday charges. A number of the representations received were from religious worshippers objecting to the implementation of charging on Sundays and the effect that this could have on worship attendance. 		
<p>Item No. 8 CAB/FH/15/064</p>	<p>Cllr Robin Millar (Local Non-Pecuniary Interest as a friend of one of the applicants)</p>	<p><u>Allocation of Community Chest Funding 2016/2017</u></p> <p>RESOLVED:</p> <p>That the allocation of funding from the Community Chest be noted as follows:</p> <p>1. Creative Arts East 2016/17 £3,000</p>	<p>Applications for Community Chest funding for 2016/2017 closed on 30 September 2015. A total of 20 applications were received from a wide variety of organisations.</p> <p>Each application was assessed against the Scheme's criteria and some were declined. In some cases, it was considered that</p>	<p>The Council could chose not to provide any grant funding, however, it was recognised that some support to the voluntary, community and social enterprise sector was required.</p>	<p><u>Portfolio Holder:</u> Cllr Robin Millar 07939 100937</p> <p><u>Officer:</u> Davina Howes Head of Families and Communities 01284 757070</p>

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		<p>2. Dance East 2016/17 £3,500</p> <p>3. Fresh Start New Beginnings 2016/17 £8,200</p> <p>4. HomeStart 2016/17 £13,250 2017/18 £9,800</p> <p>5. Mildenhall High Town Pirates 2016/17 £1,204</p> <p>6. Newmarket Citizens Advice Bureau 2016/17 £40,500 2017/18 £41,540 2018/19 £34,970</p> <p>7. Our Special Friends 2016/17 £6,000</p> <p>8. Relate 2016/17 £2,000 2017/18 £2,000 2018/19 £2,000</p> <p>9. Suffolk West Citizens Advice Bureau (SWCAB) 2016/17 £39,650 2017/18 £39,650 2018/19 £39,650</p> <p>10. The Voluntary Network 2016/17 £19,412 2017/18 £18,400 2018/19 £17,450</p>	<p>alternative funding sources were available. Officers in the Families and Communities Team would work with these organisations to try and identify alternative funding. These alternative sources could be from elsewhere within the Council or from external sources.</p>	<p>The Community Chest also enabled the Council to commission services to support the delivery of the Families and Communities priorities.</p>	

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Item No. 10 CAB/FH/15/066	None	<p><u>Revenues Collection and Performance Write-Offs</u></p> <p>RESOLVED:</p> <p>That the write-offs of the amounts detailed in the exempt appendices to Report No CAB/FH/15/066 be approved, as follows:</p> <ol style="list-style-type: none"> 1. Exempt Appendix 1: Council Tax totalling £51,955.88 2. Exempt Appendix 2: Overpayment for Housing Benefit totalling £7,139.15 	The total amounts detailed in the decision will be written off. Detailed reasons for the decisions were included in Exempt Appendices 1 and 2 attached to the report.	The Council currently used the services of the ARP Enforcement Agency to assist in the collection of business rates and also had online tracing facilities. It was not considered appropriate to pass the debt onto another agency. In the event that a written off debt becomes recoverable, the amount was written back on the enforcement procedures were re-established.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 07711 457657</p> <p><u>Officer:</u> Joanne Howlett Acting Head of Resources and Performance 01284 757264</p>

Karen Points
Head of HR, Legal and Democratic Services
23 December 2015